



Bank of America
Direct Payment Program

- . Secure
- . Simply sign the invoice
- . Speeds up the delivery process
- . Per Transaction Fee (if any) is usually much less than writing a check
- . No Set up fees
- . Funds come directly from your bank
- . No need to stop and write a check
- . No need to leave a check if you have to leave
- . No need to have money on Escrow Deposit
- . All transactions made by the Bank of America meet the state requirements for payment at time of delivery

Zink Distributing is pleased to announce a new invoice payment program through Bank of America for our valued retailers. This program is designed for the retailer who simply needs a method to pay for an invoice.

When you receive your order and sign the invoice we create a transaction through the Bank of America and they will perform an ACH transaction to transfer the funds from your account to ours.

This process reduces the amount of time required for someone from your organization to write a check. The delivery process time is reduced, our personnel are not standing around and our trucks are not taking up as much time in your driveway. If you should have to leave before our delivery, there is no need to leave a check—your personnel will just sign the invoice, acknowledging delivery and we do the rest.

Because payment is completed electronically, there is no need to have your money tied up in an Escrow Deposit.

Since this is basically an online check, lack of funds in your account would be treated as a returned check and subject to a \$25 overdraft fee.

For more information or to sign up for this new service, please complete the attached form and contact Scott Michalski at 317-781-5800 ext. 200. He will arrange to have the paperwork picked up and set up the necessary account.



To be completed by Retail Trading Partner

1. Retail Trading Partner Information

2. Retail Trading Partner Bank Information

Company Name _____

Bank Name _____

Company Address _____

Bank Address _____

Contact Name _____

Contact Name _____

Contact Phone _____

Contact Phone _____

Contact Fax _____

Contact Fax _____

3. Bank Account Number _____

4. Bank ABA Routing Number _____

5. Delivery Information Option - How do you want to receive information about your delivery? (The default is "From {qwt'Dcpni}")

From the Driver Electronic (Bank of America will contact you for additional information) From Your Bank

If you checked Electronic or From Your Bank, do you want item level detail? Yes No

6. Authorization _____

Print Name

Signature

Date

To be completed by Wholesaler

1. Wholesaler Clearing Account at Bank of America

2. Retailer Identification Code

Clearing Account Number _____

Wholesaler ID _____

(O cz '42'Ej ctcevgtu)

Clearing Account Title _____

(WDnnnnnP)

3. Authorization _____

Print Name"

Signature"

Date"

Attach Retail Trading Partner Voided Check

Retailer-Please complete the top section and return to the wholesaler along with a voided check.

For Delivery Information Option please select "From the Driver" (paper invoice left at delivery) or "From Your Bank" unless your office system can receive and process an EDI 820 data file from Bank of America.

Wholesaler-Retailer ID code can be any 2-20 character value but avoid spaces & punctuation, the ID code is unique to a customer bank account so there is no need to use multiple ID codes for the same bank account.

Completed forms can be faxed to Bank of America indicated below or scanned and e-mailed to edi@bankofamerica.com with a subject of "Trading Partner Setup"

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